



YOUTH VIOLENCE PREVENTION PROGRAM

2023 NOTICE OF FUNDING OPPORTUNITY (NOFO) YOUTH VIOLENCE INTERVENTION AND PREVENTION EFFORTS

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Project Contact Information:

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Application & Funding Schedule:

Date	Required Action
Monday, March 6	Application Release Date
Information Sessions: 1. Wednesday, February 22 2. Tuesday, March 21	Required First Step for Applicants Information Session: If you are planning on applying for funding, you are required to attend either of the scheduled information sessions in preparation for your application submission. Attendees will be given access to the application and supporting documents after the session; please register here . It is highly recommended that you thoroughly review the application guidelines found on this document to determine if you may be eligible to apply before attending the information session.
Friday, March 31	Application Deadline Applications that are incomplete and/or not received by the deadline will not be considered. It is the applicant's responsibility to verify that the proposal was received by the deadline. A confirmation via email will be sent once your application has been successfully submitted.
Mid-April	Anticipated announcement of proposed funding.

The city of Aurora's Youth Violence Prevention Program ("YVPP") seeks to improve public safety by reducing the impact of youth violence in Aurora communities. We do this through a comprehensive and proactive public health approach inclusive of youth, community partners, partner agencies, and city leaders by addressing key risk factors.

YVPP is a program in the Housing and Community Services Department that seeks to improve the quality of life in Aurora's neighborhoods. This is accomplished through a combination of community outreach, housing programs, code enforcement, animal services and numerous neighborhood improvement programs and services.

Evaluation Framework:

- Community-Informed: Our funding decision-making is informed by community input and perceptions to support the programming needs of the community.
- Evidence-Based Practice: We believe in well-researched interventions, programs and services that incorporate ethics, client preferences, and culture to guide and inform the delivery of services.
- Data-Driven: YVPP is committed to harnessing the power of data to assess opportunities, measure progress, and evaluate the impact and improve performance.
- Partnerships: The challenges we face in Aurora and around the country are increasingly complex, and neither the private nor the public sector can solve them alone. That is why the YVPP focuses on building partnerships across sectors to share ideas and resources toward a common purpose to amplify our impact.

NON-DISCRIMINATION STATEMENT:

Awardees as well as their employees, contractors and volunteers shall not discriminate against any employee, applicant for employment, contractor, subcontractor or patron because of race, color, creed, age, religion, gender, sexual orientation, national origin, disability or veteran status.

PURPOSE/AVAILABLE FUNDING:

The city of Aurora and other communities across the country are seeing increased youth violence. In response, the YVPP is releasing this Notice of Funding Opportunity (“NOFO”) to fund access to intervention and prevention services and activities for youth and young adults, ages 10 – 24, within Aurora city limits. Funded efforts will support the overall YVPP mission and collective efforts of the YVPP network and address gaps and funding priorities identified through a community assessment. The YVPP values working with community-based organizations and recognizes the impact and standing connections with the Aurora community. We seek to partner, support and enhance the current work being done. Grantee efforts should address the outlined risk factors and violent behaviors that impact Aurora youth.

Type of Violence Most Impacting the City As Ranked by Youth, Parents, and Community Stakeholders	
1 Gang Violence	6 Psychological Abuse
2 Domestic Violence	7 Bullying
3 Gun Violence	8 Sexual Violence
4 Emotional Abuse	9 Human Trafficking
5 Child Abuse and Neglect	10 Other Types of Violence

USE OF FUNDS:

Funds must be used to supplement (not supplant, replace, or redirect) any Federal, State, and local funding currently provided for the program. The proposer agrees to comply with all Federal, State, and local laws and regulations applicable to the funding source, authorizing any program or activity funded through this invitation, and to comply with all laws, policies, procedures, ordinances, and regulations of the city of Aurora. Funds can be

used but not limited to providing additional staffing support, event expenses and expenses for supplies and materials with appropriate justification. No more than 10% of the amount requested is allowed for indirect/administrative costs (e.g., background checks, insurance, evaluation support, etc.) The Youth Violence Prevention Program staff will be completing monthly site visits to ensure programming is in alignment with the proposal, accurate data is being gathered and measured, questions are answered, and reimbursements are completed timely.

DESCRIPTION OF FUNDING AVAILABLE:

The YVPP NOFO categories are listed below and include a total of \$500,000. The city is designating 80% of the funding to support intervention efforts and the remaining 20% for prevention efforts.

- **Intervention Efforts: \$400,000**
 - *Violence Interruption:* Fund the use of Violence Interruption to provide direct outreach after a violent incident in the community has occurred to reduce the likelihood of retaliatory behaviors, and work directly with those connected to the groups actively involved in the violent crime.
 - *Hospital-Based Intervention Response:* Fund [hospital-based intervention response](#) to engage patients in the hospital during their recovery phase to improve lives and reduce retaliation and recidivism rates.
 - *Specialized Mental Health Treatment:* Fund a mental health provider to offer Functional Family Therapy (FFT), Multi Systemic Therapy (MST), Eye Movement Desensitization and Reprocessing (EMDR) and mental health supports to those youth most high-risk to support a larger impact on behavior change.
 - *Strengthening Families Curriculum:* Identify a community-based organization to facilitate the Strengthening Families curriculum. [The Strengthening Families Program \(SFP\)](#) is an evidence-based family skills training program for high-risk and general population families that is recognized both nationally and internationally. Parents and youth attend weekly SFP skills classes together and learn parenting skills and youth life and refusal skills.
- **Prevention Efforts: \$100,000**
 - *Community Mobilization Team Efforts:* Safe Passages, General Youth Programming and mentorship efforts; prioritization to go toward organizations actively part of the YVPP Community Mobilization Team.
 - *Public Schools Funding:* Funding support for school-led efforts.
 - *Safe Havens:* Fund a faith-based organization to facilitate the implementation of the Safe Haven Program where faith and community organizations work together to respond to critical incidents of gang and gun violence.
 - *Crisis Services Funds:* Identify a community-based organization to provide funding support to families that may be experiencing crisis situations.

SUBMISSION:

Applications must include all documentation requested regardless of whether any of these items have been submitted in prior years. Requirements for organizations seeking prevention funds will have fewer requirements than those seeking intervention funds.

INTERVENTION APPLICATION REQUIREMENTS

- Submit one (1) application
- Only one request per organization may be submitted.
- Disclose any additional grant or funding that the organization has received from the City of Aurora, other local municipalities, State, Federal, or other funding received. If any funding has been received, please disclose the amount that was received and from where the funding was received.
- Organizational budget and program budget
- Scope of Work
- Submit the following documentation:
 - Organizational flowchart
 - Most recent annual report
 - Copy of bylaws and articles of incorporation
 - Documentation of the cash, grants and/or in-kind funding used for the match
 - Board Roster (complete with titles, contact information and affiliates)
 - A copy of current board meeting minutes
 - Copy of the organization's W9 and Certificate of Good Standing.
 - Copy of 501(c)(3) Ruling
 - All organizations must meet and maintain the Minimum Insurance Requirements; copy of insurance documentation to be submitted.

PREVENTION APPLICATION REQUIREMENTS

- Submit one (1) application
- Only one request per organization may be submitted.
- Disclose any additional grant or funding that the organization has received from the City of Aurora, other local municipalities, State, Federal, or other funding received. If any funding has been received, please disclose the amount that was received and from where the funding was received.
- Organizational budget and program budget
- Scope of Work
- Submit the following organizational documentation:
 - Copy of the organization's W9 and Certificate of Good Standing.
 - Copy of 501(c)(3) Ruling
 - All organizations must meet and maintain the Minimum Insurance Requirements; copy of insurance documentation to be submitted.

ELIGIBLE APPLICANTS' AGREEMENT & REQUIREMENTS:

The city of Aurora and the YVPP requires awardees to enter a contract with the city to receive grant awards under this program, requiring awardees to agree to various terms and conditions and to monitor, document, and report on processes and outcomes. Awardees will receive the funds on a reimbursement basis. The city and the YVPP have the right to negotiate all contract terms.

The city will perform site visits each month during the review phase of the NOFO process with applicants. Organizations should be prepared for city staff to tour their facilities, observe current project activities and interview and observe staff members involved in similar activities to the services they are requesting funding. Prior notice of any onsite visit will be provided.

- Must sign an agreement.
- Applications will be accepted from any not-for-profit community-based organization that directly serves youth and developing organizations and small limited liability companies (LLCs) or sole proprietors that can meet the service delivery requirements in the agreement.
- Organizations can work with a fiscal sponsor if they do not have a registered business license with the city of Aurora and/or are not a registered 501(c)(3).
- Organizations must demonstrate prior experience in providing successful youth programs under the same category of programming they are applying for.
- Programming must take place in the city of Aurora at no cost to families.
- Must have a registered business license with the city of Aurora.
- Track data, such as the number of unduplicated youth and/or adults served.
- Organizations selected by the review committee will agree to a review of their marketing materials, website review, etc. to ensure alignment with program requests and organization legitimacy.
- Support the administration of a youth and adult survey and other continued YVPP assessment efforts.
- Complete quarterly and annual reports; attend debriefs with program staff as needed.
- Participate in YVPP workgroups, workgroup efforts, crisis responses and other activities as necessary.
- Must share resources available in the community provided by partner organizations.
- The organization is responsible for all events' planning aspects, including securing the necessary permits (if applicable). More information on Temporary Use Permits can be obtained [here](#).
- The organization must comply with other requirements depending on the funding amount sought; more information is found under each category.

DETERMINING AWARDS:

The YVPP and partner stakeholders will review applications and reserve the right to reject any application and any part of a proposal at its sole discretion that it deems to be in the best interest of the city of Aurora. Expenses for developing a proposal are entirely the responsibility of the applicant. The YVPP reserves the right to issue additional requirements for the application process.

- Each proposal will undergo a technical review to ensure the application meets the minimum requirements. Incomplete applications or those that do not follow instructions will not be accepted. There is no guarantee that submitting a proposal will result in a review or funding at the requested level. Proposals that are disqualified will not be reviewed or evaluated by the NOFO review team.
- Reviewers will be asked to self-identify all conflicts of interest before the process begins. A conflict of interest exists when a reviewer is employed by volunteers, serves on the Board of, consults with, or founded an applicant organization. Reviewers with conflicts will not review those applications.
- A diverse review team will be selected that will include internal city of Aurora staff and external stakeholders. Each member of the review team will independently review and score each application using a specified scoring card.
- The review team will meet to discuss each application, determine final scores, and make funding recommendations. All application decisions are final.
- Proposals will be rated on the following:
 - Organizational narrative
 - Programming that the grant dollars will support
 - To include but not be limited to: staffing (not to exceed more than 30% of total cost for programming)
 - Detailed description of programming that is to be implemented and an understanding of how the programming will directly impact and support at-risk youth, their families, their community, and the City of Aurora as a whole.
 - Budget narrative
 - Performance measures narrative
 - Ability to serve a diverse population
 - Policies and procedures in place to support the success of service delivery efforts
 - Past and future support of YVPP efforts and participation in workgroups

AWARDS:

Each prevention award has a funding cap of up to \$10,000. Intervention awards do not have a cap. Awards have different reporting requirements depending on the funding being sought and received.

- For awards of \$10,000 or greater, at a minimum, a monthly invoice must be submitted with supporting documentation and a performance measurement report. A template will be provided.
- For awards less than \$10,000, at a minimum, a monthly invoice must be submitted on a reimbursement basis with all supporting documentation and a performance measurement report. A template will be provided.

DURATION OF GRANT(S):

The funding duration will depend on the category in which funding is granted.

- **Intervention Funding:** One year with one-year renewal; this means selected organizations will receive an agreement and funds for one year. At the end of that first year, they will be evaluated for the continuation of funds for the second year. It is not guaranteed that organizations awarded funding will receive funds for the full two-year grant term or the total annual amount requested.
- **Prevention Funding:** Funds will be awarded on an annual one-time funding basis.

ACKNOWLEDGEMENT OF CITY OF AURORA FUNDING:

All Awardees are required to acknowledge the city of Aurora in printed materials, publications, advertisements and signage related to the funded programs and/or services. Awardees are prohibited from acknowledging the city of Aurora as a funder, sponsor, contributor or any other type of supporter for any program or service other than those specifically set forth in the Application and Agreement. Acknowledgments may take the form of a statement such as “Financial support for [name of organization or project] is provided in part by the city of Aurora.” The city of Aurora logo may be used in addition to a statement or instead of a statement when space is limited.